ITEM 14

Report to Board of Directors 08 September 2010	
Subject	**Quality Report/Account**
Purpose	To outline the dates for the production of the draft and final versions of the Quality Report/Account
Responsible Executive	Alison Tong, Director of Nursing and Operations
Author of attached Report	Vanessa Read, Deputy Director of Nursing
Summary	A timetable for the production of the Quality Report/Account
Paper Seen By	Alison Tong, Director of Nursing
Strategic Impact	By following the timetable will ensure a timely production of a quality report that has been fully consulted upon with third party organisations.
Risk Evaluation	Low
Impact on Care Quality Commission Registration	It is currently a requirement to produce a Quality Report/Account on an annual basis
Legal Implications	As above
Financial Implications	None
Recommendation	None
Action Required by Board of Directors	For the Board to discuss and agree the proposed timetable, ensuring that where appropriate time is built into future Board agendas to receive the draft and then final report.