Dorset County Hospital NHS
NHS Foundation Trust

Timeline for production of Annual Quality Report and Quality Account 2011/11 - September 2010

1.0 Introduction

NHS Foundation Trusts are required to include a report on the quality of care they provide within their Annual Report. NHS Foundation Trusts also have to publish a separate Quality Account each year as required by the NHS Act 2009 and in the terms set out in the NHS (Quality Accounts) Regulations 2010. A full explanation of the requirements for Quality Accounts was presented to the Board in June 2010. The aim of this summary report is to outline the timelines for the production of the Quality Report/Account for 2010/11.

2.0 Timetable

Date	Action
28 September 2010	Discussion of the Quality report for 2009/10 and development and agreement of priorities for inclusion in Quality Report 2010/11 at the Health Assurance Committee (HAC) (previously IGC).
30 September 2010	Presentation of First draft quality report to contract monitoring meeting with NHS Dorset.
26 October 2010	Discussion at HAC to formally consider initial feedback from meeting with NHS Dorset and agree Second draft of the report.
2 November 2010	Presentation of Second draft quality report to Trust Board
4 November 2010	Presentation of Second draft quality report to Council of Governors
21 December 2010	Discussion of quality report at HAC and agreement of the Third draft.
*January 2011	Presentation of Third draft to NHS Dorset for agreement of final report
1 February 2011	Presentation of Third draft to Trust Board for agreement of final report.
22 February 2011	Presentation of Final draft to HAC for approval for submission to all the relevant committees detailed below.
1 March 2011/5 April 2011	Presentation of final Quality Report/Account to Trust Board
*April/May	Presentation of Final Quality Report/Account to NHS Dorset
*April/May	Presentation of Final Quality Report/Account to Overview and Scrutiny Committee
*April/May	Presentation of Final Quality Report/Account to Council of Governors
*April/May	Presentation of Final Quality Report/Account to LINks
*May/June	Inclusion of Quality report into the Trust Annual report
*June/July	Upload of Quality Account to NHS Choices

***Actual dates are yet to be confirmed**

3.0 Action required by Trust Board

This paper is for Trust Board and to agree the timetable proposed for the production of the Annual Quality Report 2010/11.

Vanessa Read
Deputy Director of Nursing
26th August 2010