

# Annual Members' Meeting and Trust's Annual General Meeting

Minutes of the Meeting of Monday 15 September 2014  
Lecture Theatre, Education Centre, Dorset County Hospital

**AMM14/001 Welcome**

The Chair, Dr J Ellwood, welcomed everyone present to the meeting. He informed the meeting that he was pleased to announce that the appointment of Patricia Miller as the Trust's new Chief Executive had been unanimously approved by the Council of Governors.

**AMM14/002 Declarations of Interest**

The Chair reminded those present that they were free to raise declarations of interest at any point in the meeting should it be required.

**AMM14/003 Minutes of the Previous Meeting held on 2 September 2013**

The minutes of the previous meeting held on 2 September 2013 were accepted as a true and accurate record.

**AMM14/004 Annual Report, Quality Report and Accounts 2013/14**

**Annual Report 2013/14**

The Chief Executive said that she was pleased to be presenting to the meeting as the new Chief Executive of the Trust, and thanked the Council of Governors for their support in approving the appointment, and all the staff at the Trust for their ongoing support. The Chief Executive presented a summary of the Annual Report for 2013/14. She stated that good progress had been made, with the Trust ending the year with a financial surplus, a financial risk rating of 4 and a 'green' governance scorecard. She confirmed that the Trust's priorities were to achieve effective integrated care in the community, deliver on a refreshed workforce plan, make significant improvements in IT systems, to continually enhance the patient experience, to engage local GPs and the local health economy, and to implement the Trust's Clinical Services Strategy. She stated that the biggest challenges in 2014/15 would be around integrating services, and financial sustainability.

Members of the public asked the Chief Executive questions about her experiences during her time at the Trust, and what weight the Trust has given to public opinion.

**Update on Strategic Direction**

The Chief Executive presented an update on the Trust's Strategic Direction including a roadmap of how the Trust will achieve its vision of "Delivering Compassionate and Safe Healthcare". She reported that the Trust's priorities for 2014-2017 were to achieve effective integrated care in the community,

deliver on a refreshed workforce plan, make significant improvements in IT systems, to continually enhance the patient experience, to engage local GPs and the local health economy, and to implement the Trust's Clinical Services Strategy. She explained that the roadmap had 3 horizons; promoting the Trust's reputation as a provider of acute and community healthcare, extending and integrating services, and becoming a leading healthcare hub. The Chief Executive confirmed that the Trust had produced a new leaflet regarding the Trust's strategy and that a series of events were planned for Autumn 2014 to enable to public to feed into the discussion on the Trust's strategic direction.

The public asked the Chief Executive questions relating to private-public contracts, the costs of contracts, Trust membership, compliments and complaints, and the park and ride scheme.

#### **Quality Report 2013/14**

The Director of Nursing and Quality presented a summary of the 2013/14 Quality Report, which forms part of the Annual Report. She confirmed that the report did not cover all aspects of the Trust's work on quality, but focused on the identified priority areas. She summarised the achievements made during the year in the key areas of end of life care, hypoglycaemia management, improving patient outcomes, improving the experiences of carers of patients with dementia, the Friends and Family Test, the management of deteriorating patients, pressure ulcer prevention, and improving Venous Thromboembolism (VTE) assessment. She confirmed that nine quality priorities had been set for 2014/15.

#### **Annual Accounts 2013/14**

The Acting Director of Finance and Resources presented a summary of the Accounts for 2013/14. She confirmed that the Trust had received £153.7 million in income, the majority of which had come from clinically commissioned services, and had spent £152.2 million, including £96.1 million on staffing costs. The Trust had ended the year with a surplus of £1.5 million against a planned surplus of £700,000, which was primarily due to additional non-recurrent income from the commissioners. This meant that the underlying position was £700,000 surplus. She confirmed that the Trust had ended the year with a financial risk rating of 4, which indicates strong financial performance.

#### **AMM14/005 Lead Governor's Report**

Duncan Farquhar-Thomson, Lead Governor, thanked members and the public for attending. He confirmed that members were highly valued by the Trust for their show of support and their level of engagement. He reported that the Trust had experienced a busy year with increasing financial pressures, but had achieved excellent results across the hospital. The Lead Governor thanked the Council of Governors for their commitment and for volunteering their time. He reported that the Governors attended four Council of Governors' meetings and four Governors' Working Group meetings per year, as well as sitting on a range of Governor committees and observing on the Trust Board committees. He reported that Governors had also attended the Trust Board meetings, the

annual Open Day and quarterly Members' Events. He reported that 5 new Governors had been elected during the year, and that the Council of Governors had also appointed 4 new Non-Executive Directors, approved the appointment of the new Chief Executive and appointed BDO as the new auditors for the Trust.

The Lead Governor asked the members present to approve a change in the constitution that reduced the terms of Governors from 4 to 3 years, in line with Monitor recommendations. The meeting approved this change.

Members of the public asked questions around the 'gagging' of Governors, and the need to better publicise membership of the Trust.

**AMM14/006 Questions from the Floor**

The Chair regretted that there was no time for further questions and brought the meeting to a timely close.

The Chair thanked the Trust's volunteers and staff for their huge contribution to the success of the Trust, and thanked everyone for their attendance.

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Chair

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Date