

# Annual Members' Meeting and Trust's Annual General Meeting

Minutes of the Meeting of Monday 14 September 2015  
Lecture Theatre, Education Centre, Dorset County Hospital

**AMM15/001 Welcome**

The Chair, Dr J Ellwood, welcomed everyone present to the meeting. He drew attendees' attention to the Annual Review document, which provided a summary of the Annual Review and Accounts. He reported that the full Annual Review and Accounts were available on the Trust's website.

**AMM15/002 Declarations of Interest**

The Chair reminded those present that they were free to raise declarations of interest at any point in the meeting should it be required.

**AMM15/003 Minutes of the Previous Meeting held on 15 September 2014**

The minutes of the previous meeting held on 15 September 2014 were accepted as a true and accurate record.

**AMM15/004 Annual Report, Quality Report and Accounts 2014/15  
Annual Report 2014/15**

The Chair congratulated the Chief Executive on her first year in post, following her appointment in September 2014. The Chief Executive presented a summary of the Annual Report for 2014/15. She stated that it had been a challenging year for the Trust but good progress had been made, with the Trust ending the year with a planned deficit, a financial risk rating of 4 and a 'green' governance scorecard. She reported that despite a significant increase in activity at the Trust, quality standards remained high and that the hospital continued to receive much positive patient feedback. She reported that the Trust continued to perform consistently well against the national targets and standards, and highlighted key achievements and innovations across the Trust during the year. She confirmed that the Trust's strategic focus remained the delivery of integrated healthcare, and reported that the challenges in 2015/16 would include financial sustainability and managing increasing demand.

Attendees asked the Chief Executive questions relating to social care and delayed discharges, and praised the hospital team for their hard work.

**Quality Report 2014/15**

The Director of Nursing and Quality presented a summary of the 2014/15 Quality Report, which forms part of the Annual Report. She confirmed that the report did not cover all aspects of the Trust's work on quality, but focused on the identified priority areas. She summarised the achievements made during the year in the quality priority areas of pressure ulcer prevention, reducing harm to patients who fall, management of Diabetes as a co-morbidity, improving discharge planning, consultant review of patients within 14 hours of admission, zero tolerance to cancellation of operations, improving the experience of carers of patients with dementia, the Friends and Family Test, and improved access to clinics. She confirmed that nine quality priorities had been set for 2015/16.

### **Annual Accounts 2014/15**

The Director of Finance and Resources presented a summary of the Accounts for 2014/15. She stated that the Trust had received £158.3 million in income, the majority of which had come from clinically commissioned services, and had spent £159 million, including £99.4 million on staffing costs. The Trust had ended the year with a deficit of £710,000 against a planned deficit of £900,000. She reported that the Trust had made a number of major investments during the year including £2 million on medical equipment and £1 million on the electronic prescribing of medicines. She stated that the Trust had ended the year with a financial risk rating of 4, which indicates strong financial performance. She reported that the Accounts of 2014/15 had been scrutinised and approved by the Trust's external auditors, and had been presented to the Governors at the September 2015 Council of Governors meeting.

The Chair thanked the Chief Executive, Director of Nursing and Quality, and the Director of Finance and Resources for their presentations.

### **AMM15/005**

#### **Update on Strategic Direction**

The Chief Executive presented an update on the Trust's strategic direction including a roadmap of how the Trust will achieve its vision of "Delivering Compassionate and Safe Healthcare". She reported that the Trust's strategic focus remained the delivery of integrated healthcare and that the refined strategic objectives for 2015-18 were to explain and promote the vision of integrated care to the Trust's stakeholders, to outline how delivery of services is managed and to identify important service changes, to build the Trust's reputation as a capable integrated care provider and increase business opportunities, to develop a new approach to staffing integrated care, to better understand customers' experiences and needs, and to develop integrated information systems. She explained that the strategy roadmap for 2015-2020 had three horizons; promoting the Trust's reputation as a provider of acute and community healthcare, extending and integrating services, and becoming a leading healthcare hub. The Chief Executive gave an update on the Trust's progress against the strategic priorities for 2014/15.

Attendees asked the Chief Executive about the balance of services between the East and West of Dorset. The Chief Executive responded by saying that any future development of health care in Dorset needs to take into account the differing needs of the East/West populations.

The Chair thanked the Chief Executive for her presentation.

### **AMM15/006**

#### **Lead Governor's Report 2014/15**

The Chair reported that the Lead Governor had sent his apologies to the meeting, as unfortunately he was not well enough to attend. He stated that the Lead Governor had submitted a report prior to the meeting, and the Chair delivered this report, in his capacity as Chair of the Council of Governors, on behalf of the Lead Governor. The Lead Governor thanked the membership for their support of the Trust over the year. He summarised the meetings and committees attended by the Governors, and welcomed the newly elected Governors to the Council. He reported that Governors were taking a keen interest in the Clinical Commissioning Group's Clinical Services Review. He highlighted that a new Lead Governors' group had been formed in the region with the aim of promoting areas of common interest in healthcare matters across Dorset. In conclusion he thanked the Governors, Trust staff and the Board for their hard work.

Attendees asked questions regarding feedback from the Lead Governors' group.

**AMM15/007 Questions from the Floor**

Attendees asked the executive directors present questions regarding waiting times and consultant recruitment, the 18 week standards, cross public services initiatives, and use of agency nursing staff, and received appropriate answers.

It was noted that the meeting was the Chair's last AGM/AMM in post, and the meeting thanked Dr Ellwood for his leadership of the Trust.

The Chair thanked the Trust's volunteers and staff for their huge contribution to the success of the Trust, and thanked everyone for their attendance.

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Chair

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Date