

BOARD OF DIRECTORS PART 1 (PUBLIC SESSION)

Notes taken from the formal minutes of the meeting of

Wednesday 27th May 2020

Board Room, Trust Headquarters and via video-conferencing

In light of the Government's COVID-19 guidance, our concern for the public's health, as well as that of our patients and staff, we have taken the decision to stand-down all public Board meetings at the present time. This is also in line with guidance from NHS England/Improvement. However, we remain committed to ensuring the Trust operates in an open and transparent way, and therefore we will provide summaries of the minutes of the Board meetings on the hospital's website.

Members Present:	Paul Goddard (Director of Finance and Resources) Alastair Hutchison (Medical Director) Nick Johnson (Acting Chief Executive, and Director of Strategy, Transformation and Partnerships) Nicky Lucey (Director of Nursing and Quality) Inese Robotham (Chief Operating Officer) Mark Warner (Director of Organisational Development (OD) and Workforce)
Members Attending Remotely:	Mark Addison (Chairman) Sue Atkinson (Non-Executive Director) Judy Gillow (Non-Executive Director) (Vice Chair) Victoria Hodges (Non-Executive Director) (Senior Independent Director) Ian Metcalfe (Non-Executive Director) Matthew Rose (Non-Executive Director) David Underwood (Non-Executive Director)
In Attendance:	Simon Bishop (Governor) Sarah Carney (Governor) Trevor Hughes (Head of Corporate Governance) Paul Lewis (Deputy Director of Strategy, Partnerships and Transformation – Item BoD20/073) Gavin Maxwell (Governor)
Apologies:	Patricia Miller (Chief Executive) Stephen Slough (Chief Information Officer)

Mark Addison summarised that arrangements were in train to support exiting of phase 1 of the COVID-19 pandemic and recognised the excellent work of the Executive team and colleagues throughout the hospital as the incident remained at Level 4 nationally. He acknowledged that phase 2 presented more complex challenges as services were cautiously restarting. Nick Johnson outlined the work of the trust to ensure that staff from Black, Asian and minority ethnic backgrounds were

appropriately supported and risk assessed, the success in recruiting patients to the recovery trial and in maintaining delivery of urgent and cancer care services.

Attendances at the Emergency Department had increased also; returning to similar levels as those in the pre-pandemic period. Work continued to ensure appropriate social distancing and segregation measures were implemented throughout the hospital as activity increased and discussion across the local health and social care system continued in order to support a consistent approach and appropriate patient flows in an out of hospital. A number of options to maintain clinical capacity whilst ensuring appropriate distancing measures were also being explored.

The impact of the pandemic and national changes to the NHS operating framework and funding regime was reflected within the Performance Report where it was noted that long waiting lists and access to some diagnostic services were a concern.

National guidance had been published clearly outlining the requirements to ensure that elective activity could be undertaken as safely as possible and ensure optimal outcome were achieved for patients.

Discussion turned to phase 2 of the pandemic in which elective services would be cautiously resumed. A number of complex factors would need to be considered, not least, maintaining the capacity to respond to the pandemic incident whilst ensuring the safety and segregation of elective procedures. The Board noted the need for active clinical engagements and clear messages to ensure clarity of purpose during the period ahead which would be fluid and changeable.

The Board noted the Infection Prevention and Control Assurance Framework and mitigating actions and noted the Annual Report and Audited Accounts, previously approved by the Risk and Audit Committee.

The next meeting of the Board of Directors will be held on Wednesday 27th May 2020 via video-conferencing. This meeting will not be open to the public, but notes will be made available after the meeting on the hospital's website.